

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** April 3, 2017  
**Presenter:** County Manager Bill Rich  
**Attachment:** Yes

**ITEM TITLE:** EXECUTIVE SUMMARY-REQUEST FOR FUNDING PRESENTATION  
TO THE OCRACOCKE OCCUPANCY TAX BOARD

**SUMMARY:** Manager Rich will review the Executive Summary and request for funding  
of the passenger ferry project presented to the Ocracoke Occupancy Tax  
Board at its meeting on March 27, 2017.

**RECOMMEND:** NO ACTION-REPORT

---

**Motion Made By:** \_\_\_ Earl Pugh, Jr.  
\_\_\_ Barry Swindell  
\_\_\_ Dick Tunnell  
\_\_\_ Ben Simmons  
\_\_\_ Tom Pahl

**Motion Seconded By:** \_\_\_ Earl Pugh, Jr.  
\_\_\_ Barry Swindell  
\_\_\_ Dick Tunnell  
\_\_\_ Ben Simmons  
\_\_\_ Tom Pahl

**Vote:** \_\_\_ Earl Pugh, Jr.  
\_\_\_ Barry Swindell  
\_\_\_ Dick Tunnell  
\_\_\_ Ben Simmons  
\_\_\_ Tom Pahl

**REQUEST FOR FUNDING**  
**FROM THE OCRACOCKE OCCUPANCY TAX BOARD BY HYDE COUNTY**  
**EXECUTIVE SUMMARY**

**Amount of Request:**

\$35,000 FY 2016-2017  
35,000 FY 2017-2018  
\$70,000 Total over two fiscal years

**Statement of purpose:**

Hyde County intends, by this proposal to work in partnership with the North Carolina Department of Transportation Ferry Division, National Park Service, Ocracoke Occupancy Tax Board, and most importantly, with private sector suppliers and the residents of Ocracoke to make the Passenger Ferry a success by:

- Providing a variety and adequate supply of transportation options that support the passenger ferry operations;
- Maximizing economic development impact by exposing passenger ferry riders to as many Ocracoke businesses as possible;
- Minimizing traffic congestion and respecting neighborhood privacy.

**Highlights of the plan:**

- Offer fare-free open air tram service for passenger ferry riders only;
- Service will consist of one route consisting of departure from the Silver Lake terminal along Irvin Garrish Highway to the Hyde County Sheriff's office with a return route that travels along Back Road;
- Two trams running the one route with sufficient back up trams on standby;
- Eight stops along the route which are pull out type stops with no stopping in the travel lane;
- Operations to be managed on a contract basis with Hyde County Transit, an approved Community Transportation provider operating since 1987;
- This request is for a portion of 2018 operations costs only. Funding beyond 2018 will not rely on the current Occupancy Tax.

Request for Occupancy Tax Funds

Requested by the County of Hyde in Cooperation with Hyde Transit

Project: Ocracoke Tram Service

Requested Amount: \$35,000 FY 2016-17, \$35,000 FY 2017-18

Project Narrative:

The N.C. Department of Transportation conducted a passenger ferry feasibility study to determine whether passenger-only ferry service would ease congestion on the N.C. Ferry System's popular Hatteras-Ocracoke route. Ongoing shoaling in Hatteras Inlet has forced the Hatteras-Ocracoke ferry to take a longer route on its runs between islands, resulting in fewer trips per day and heavy congestion during the summer. Ferry ridership has also declined as a result, and visitor spending on Ocracoke Island – a vital part of the local economy, has decreased sharply. The study, which began in April 2015, was conducted by infrastructure engineering company Volkert, which looked at all aspects of the issue, including passenger interest, stakeholder concerns, infrastructure improvements and transit needs.

Released in June 2016, a 52-page report on the Ocracoke-Hatteras passenger ferry feasibility study recommends two 100-passenger ferries making eight round-trips a day between Hatteras and Ocracoke Village. It also recommends a \$15 round-trip toll, as well as a transit loop run by Hyde County, to take visitors from the terminal through Ocracoke Village and to various island attractions, such as Ocracoke Lighthouse and the National Park Service's Pony Pens.

The study involved a year-long look at ferry service between Ocracoke and Hatteras, and included several meetings with local residents, as well as passenger surveys during the peak of the summer. It also involved a trial run from the Provincetown III, a ferry that spends its summers taking passengers between Boston and Provincetown, Massachusetts.

Four other alternatives to relieve the Hatteras congestion problem were examined:

- A year-round dredging program to return to the original "short route"
- An increased number of departures on the current route
- Encouraging walk-on passengers on the current route
- A passenger ferry to the ferry system's South Dock Terminal

The study found, however, that the passenger ferry directly to Ocracoke Village would be the safest, most efficient option and that 25 percent of current ferry riders would take the passenger ferry service and be willing to pay a \$15 round-trip toll.

The report notes that infrastructure improvements, including passenger terminals, parking areas and pedestrian transit on Ocracoke, are needed before any such service can begin.

The Ocracoke Terminal will serve as a gateway to Ocracoke Village and will be the first impression that visitors have when arriving to the island and the last impression when leaving. As such, the design and functionality of the terminal is extremely important. The terminal will be designed to disperse passengers disembarking from the ferry in a variety of directions and using a variety of travel modes and must also provide information so that visitors to the island can make informed choices. Given that the National Park Service is the primary landowner in the Ocracoke Silver Lake Terminal area, the study team and Ferry Division staff met with National Parks Service staff on September 1, 2015 to



discuss possible terminal options. NPS staff indicated that their current visitors center was not meeting their needs and they were interested in partnering on a future terminal at this location that could meet the needs of the NPS, Ferry Division, and Hyde County. This location presents an ideal arrangement for a passenger terminal as it is in close proximity to the ferry docks, there is an existing circulating roadway system that provides access for a future transit system, and there is reasonably convenient pedestrian access into Ocracoke Village.

The architectural style of the facility will match/complement the existing NPS building. The main waiting area will be open air and a minimum of 30'x 50', which would comfortably accommodate 115 persons and more than 150 during adverse weather conditions with fold down storm curtains. Additional restrooms will be provided and signage will be provided to direct patrons to the existing ferry terminal building for restrooms. Signage will also be provided to direct patrons to the existing ferry terminal building for vending and ticket sales. A pullout from the existing parking lot will be provided for transit vehicles and other private shuttles.

The County of Hyde has been working cooperatively with NC DOT and the Hyde County Non-Profit Private Transportation Corporation, doing business as Hyde County Transit (HCT) to meet public transit needs in regard to the new passenger ferry service. Hyde County Transit is a non-profit public transit network headquartered in Swan Quarter, North Carolina. HCT has provided public transportation services to Hyde County residents since 1987.

Passenger ferry service will create a scale of demand for public transit that did not exist before. With the multiple transportation options being proposed for the debarking ferry passengers, the study team estimates that transit would accommodate 45 percent of the immediate departure of passengers. The study team recommends two types of future transit service:

- The Tram is an open sided shuttle bus that seats approximately 24 people per vehicle. The study team recommends that this service travel a single loop route that takes about 20 minutes and serves most of the village attractions. The service will be hop-on-hop-off such that visitors can embark/disembark at any stop. The trams will stop at identified pullouts so as not to block the flow of normal traffic. Two trams will run the single route. These trams are expected to have a 10-year lifespan.
- A second small light transit vehicle (LTV) is recommended for transportation to the further areas along the way to South Dock Ferry Terminal. This 16-passenger bus is equipped with two wheel chair stations and a lift to assist persons with disabilities that make boarding difficult. The capacity is reduced to 12 when both wheelchair stations are occupied. This vehicle will also provide for the ability to walk on to the existing vehicle ferry in the event that a passenger misses their passenger ferry departure and no space is available on the next departure. These LTVs are also expected to have a 10-year lifespan.

The loop route features 8 stops in the village boundaries that will include a route from the south dock down Hwy 12 to the Hyde County Sheriff's Office and then a return that includes Back Road back to the south dock. Transit stops for the tram will likely be limited to a sign, bench, and trash receptacle. The loop route will operate only during the peak months.

In a situation where large crowds are all exiting a ferry boat, it is necessary to immediately disperse the crowd. Strategically located directional signs be installed to help to quickly separate the group. The group that is most familiar with the Island will want to walk immediately towards the restaurants and shops located within 8-10 minutes from the Port. This group should be guided safely away from the



wharf with adequate warning about the narrow sidewalks and will be pointed towards safe roadway crossings.

The passenger ferry also presents the opportunity to install historic placards in the vicinity of the terminal area to inform visitors of the history of the island. A smaller group of people will be attracted to these historic walk placards and will be guided slowly off the landing site by following a ring of historic placards placed along the rim of the National Park property; these historic placards end at a safe crossing point to the National Park Visitor Center and terminal area. After seeing the Visitors Center, the visitors should be guided by signage to the Ocracoke Preservation Society Museum. This leaves this group ready to catch the second loop of public transportation services. Visitor kiosks filled with brochures and micro scale vending machines (i.e. single shot sun screen); will be installed in the terminal area to occupy visitors that are awaiting transit service. The NPS parking lot is open to public parking and could accommodate a limited number of pick-ups for hotel shuttles and rental choices that are not best staged immediately at the pier, i.e. off-road-vehicles, horses, etc. The public parking lot is also the logical place for pick-up by friends and neighbors who have their own private cars on the Island. A large number of people will be attracted to the personal transport options like scooters, golf carts, and bicycles. Those who have pre-booked one of these transport options while still on the ferry will be instructed during the booking to gather at the curbside staging location for pickup.

Bicycle and golf cart rental will also be increasingly important as more visitors come to the island without a vehicle. NCDOT and Hyde County will work with local business owners to promote rental companies in the Hatteras ferry terminal and to arrange for a system for picking up renters at the ferry terminal that disperses travelers and does not interfere with transit operations.

The cost of the transit service was based on operations only during the tourist season and specifically to serve the passenger ferry service riders and corresponding schedule. The study team considered how the expected passengers might be distributed by trip to ensure this demand could be served adequately by the recommended 8 ferry trips per day. The transit ridership calculations match the details of those ferry passenger arrival estimates. The only difference is that 34% of the deboarders are expected to choose personal transportation options (i.e. walking, bicycles, golf carts, etc.). The single route will have two staggered trams that will be approximately 14 minutes apart.

## TECHNICAL MEMORANDUM #1

To: Bill Rich, County Manager  
Hyde County

From: Claire Brinkley, PE, AICP

Date: March 26, 2017

Subject: Operations Analysis for Ocracoke Transit to Support  
Hatteras – Ocracoke Passenger Ferry Project

The purpose of this technical memorandum is to summarize the proposed transit service on Ocracoke Island to support the future Hatteras – Ocracoke Passenger Ferry and to provide annual operating cost estimate based on the assumptions provided by Hyde County on March 22, 2017 following recent public outreach. The annual operating cost estimate for opening year that is included in this technical memorandum has been refined based on feedback from Hyde County staff and commissioners and Hyde County Transit and is intended to be utilized in securing portions of the local funding to support transit service on Ocracoke Island.

## GOAL OF TRANSIT ON OCRACOKE ISLAND

Providing transit service on Ocracoke Island has been studied for many years, but the need for transit service will increase in 2018 with the introduction of a new transit market. North Carolina Department of Transportation (NCDOT) Ferry Division is in the process of implementing a new passenger ferry that will run from Hatteras to Ocracoke's Silver Lake Harbor. The planned eight passenger ferries per day will bring visitors directly to Ocracoke Village starting in May 2018. Since passenger ferry riders will arrive without their personal automobiles, transit is a tool to further economic development and mobility goals on Ocracoke Island. One goal of transit service will be to move passenger ferry riders beyond Ocracoke Village to other restaurants and shops along Highway 12 and Back Road. Additionally, transit service can make navigating the island easier and reduce some of the parking strain in Ocracoke Village.

### Economic Development Tool

- Moves passenger ferry riders beyond Ocracoke Village

### Mobility Tool

- Makes navigating island easy
- Reduce parking strain

## DESCRIPTION OF TRANSIT SERVICES

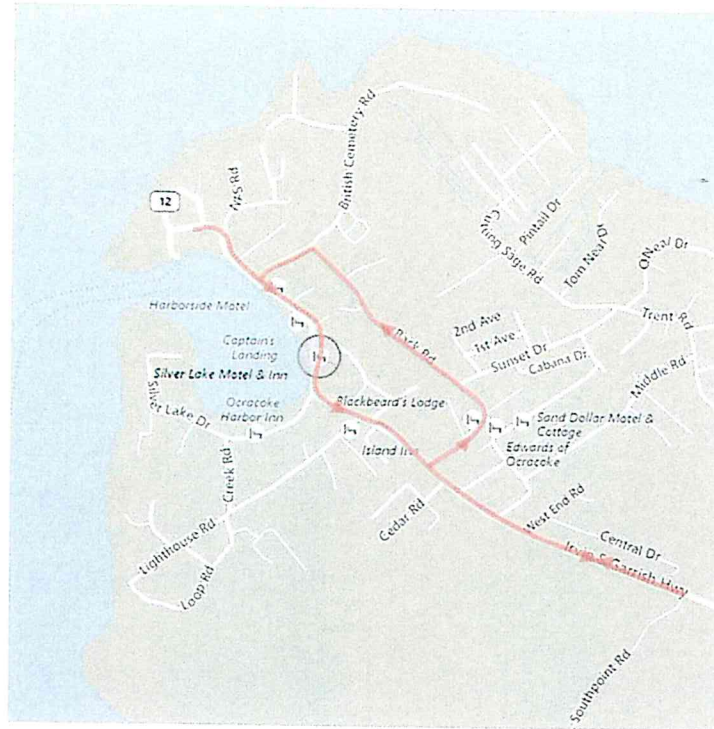
The transit service as proposed by Hyde County staff and commissioners will circulate along a 3.3-mile deviated-fixed route. The route begins at the Passenger Ferry Terminal Building, travels southwest along



Highway 12 to South Point Road (or a safe location in the vicinity to turnaround), travels northwest along Highway 12, turns right onto Back Road, veers left to stay on Back Road, turns left onto British Cemetery Road, and then turns right onto Highway 12 to return to the Passenger Ferry Terminal Building. The Passenger Ferry Terminal Building will be located adjacent to the Ocracoke Island Visitors Center. As currently proposed by Hyde County the route will include eight stops. The proposed transit route is shown in **Figure 1: Proposed Ocracoke Transit Route Map**.

The proposed transit service will include the circulation of two trams with a 15 minute frequency at every stop.

**Figure 1: Proposed Ocracoke Transit Route Map**



## ANNUAL OPERATING COST ESTIMATE

Hyde County staff and commissioners and Hyde County Transit provided input on the development of the annual operating cost estimates. Assumptions include the following:

- Two transit vehicles circulating daily from 9:00am - 8:30pm;
- Operation from May to September (same timeframe as Hatteras – Ocracoke Passenger Ferry) equating to approximately 3,500 hours of service per year;
- 3.3-mile deviated-fixed route equating to more than 27,000 miles of service per year;
- Staff positions to be comprised of an operations manager, dispatcher and transit drivers;
- Service will be provided in accordance with Federal Transit Administration (FTA) and NCDOT guidelines, including but not limited to, service provisions, safety training, drug/alcohol testing, and a minimum insurance coverage of \$5,000,000 on each vehicle; and
- Preventative and ongoing maintenance to be included as part of the annual operations budget.

The next step in project implementation will be to procure transit vehicles. Vehicles that utilize alternative fuel technologies are being considered. However, it should be noted the annual operating cost estimate includes fuel costs as a contingency given that transit vehicles have not yet been procured. Fuel cost will likely fluctuate before service begins, but \$2.50 per gallon and a vehicle consuming 6 miles per gallon was assumed.

With the use of newly procured vehicles, preventative maintenance should be the primary maintenance cost in the first few years. A nominal maintenance cost was assumed under direct operating costs, but for planning purposes, future estimates should include increases in this line item.

Employee training is approximately ten-percent of the annual budget. It is in the intent of Hyde County Transit to use the labor force from Ocracoke Island. Driver training will begin months prior to the start of the service. Therefore, local funding will be needed for staff training in early 2018.

Based on the assumptions outlined above, the transit service is anticipated to have an annual operating cost of approximately \$180,000 for the first year of service. The table below provides a summary of the annual operating cost estimate developed for planning purposes. Further refinement is expected to continue by the transportation provider, especially as staff is hired and labor costs can be better defined.

**Table 1: Summary of Annual Operating Cost Estimate for Transit Service**

	Annual Cost
Operating Salaries & Wages	\$103,900
Direct Operating Costs (Maintenance, insurance, training, communication, tags / inspection fees, cleaning supplies, etc.)	\$41,300
Indirect Costs (Administrative, cash management, accounting, marketing, legal fees, travel, etc.)	\$23,500
Contingency	\$11,300
<b>TOTAL</b>	<b>\$180,000</b>

If you have any questions, please feel free to contact me directly at (704) 972-5595.

Attachments:

Table 2: Annual Operating Cost Breakdown

Copy to:

Jed Dixon, NCDOT

Sterling Backer, NCDOT

Ed Timoney, RK&K





**Table 2: Annual Operating Cost Estimate for Transit Service**

	Annual Fixed Cost	Variable Costs	May	June	July	Aug	Sept
<b>Operating Salaries &amp; Wages</b>							
Operating Manager - \$17/hr		\$29,937	\$6,069	\$5,865	\$6,069	\$6,069	\$5,865
Dispatcher - 9:00am - 3:00pm - \$14/hr		\$12,852	\$2,604	\$2,520	\$2,604	\$2,604	\$2,520
Operators - Tram #1 - \$10/hr		\$17,610	\$3,570	\$3,450	\$3,570	\$3,570	\$3,450
Operators - Tram #2 - \$10/hr		\$17,610	\$3,570	\$3,450	\$3,570	\$3,570	\$3,450
Benefits - Assume 33% of Salary		\$9,879	\$2,003	\$1,935	\$2,003	\$2,003	\$1,935
Benefits - Workers Compensation		\$16,000					
<b>Direct Operating Costs</b>							
Alcohol & Drug Testing	\$1,500						
Employee Training	\$19,500						
CDL License Fees/DOT Physical	\$6,500						
Maintenance		\$5,000					
Vehicle Insurance 4 vehicles	\$7,000						
Vehicle Cleaning Supplies	\$600						
Tags / Inspection Fees	\$200						
Cell Phone Expenses	\$1,000						
<b>Indirect Costs</b>							
Administrative Salaries & Wages	\$5,000						
Accounting Fee (Audit Fees)	\$6,000						
Legal Fees	\$4,000						
Office Supplies		\$1,500					
Travel & Travel Subsistence		\$6,000					
Marketing	\$1,000						
<b>Contingency</b>							
Fuel		\$11,301	\$2,291	\$2,214	\$2,291	\$2,291	\$2,214
<b>TOTAL</b>	<b>\$52,300</b>	<b>\$127,689</b>	<b>\$21,007</b>	<b>\$20,304</b>	<b>\$21,007</b>	<b>\$21,007</b>	<b>\$20,304</b>

<b>TOTAL</b>	<b>\$179,989</b>
--------------	------------------

## Budget & Budget Assumptions provided by HTC

*Please note HTC's budget differs slightly from the budget provided by Parsons Brinckerhoff.*

*Regardless of the final refined project budget, operations will be on a contract basis and the Occupancy Tax Board will in no way be responsible for budget overruns or asked for additional funding above this request.*



	Annual Fixed Costs	Variable Costs	Annual Fixed Costs						
			April	May	June	July	August	September	October
Operating Salaries & Wages									
Operations Manager/Operator (\$17/hr) 3 PT		\$37,332.00	\$6,120.00	\$6,324.00	\$6,120.00	\$6,324.00	\$6,324.00	\$6,120.00	8:30-8:30
Vehicle Operators - 2 Trams (\$13/hr) 6 PT-28hrs		\$58,656.00	\$10,920.00	\$9,672.00	\$9,360.00	\$9,672.00	\$9,672.00	\$9,360.00	3 weeks training
Dispatcher-Full-Time 5-8:30pm/weekends 2PT (40.5hr/wk/\$11)		\$10,524.00	\$1,754.00	\$1,754.00	\$1,754.00	\$1,754.00	\$1,754.00	\$1,754.00	\$11/hr)
Social Security Contribution		\$8,149.00							
Unemployment Insurance		\$0.00							
Workman's Compensation		\$13,000.00							
Direct Operating Costs									
Alcohol & Drug Testing (Pre-Employment/Random)	\$2,000.00								
Employee Training 14 PT	\$3,000.00								
CDL License Fees/DOT Physicals/Background Checks	\$7,300.00								
Maintenance		\$7,000.00							
Vehicle Insurance 7 Vehicles	\$11,500.00								
Vehicle Supplies	\$700.00								
Cell Phone Expense	\$700.00								
Indirect Costs									
Salaries & Wages	\$15,000.00								
Social Security Cont. & Other Benefits	\$1,148.00								
Unemployment Ins. Rate Increase Effect	\$0.00								
Legal Fees	\$5,000.00								
Office Supplies/In-House Printing of Maps	\$2,500.00								
Travel	\$1,000.00								
Travel Subsistence	\$3,500.00								
Marketing	\$3,000.00								
	\$ 56,348.00	\$134,661.00	\$ 191,009.00						

Legal Fees	Based on assumption that some complaints and incidents will require legal council. Unknown Factor
Office Supplies/In-House Map	Based on basic paper supplies for daily vehicle inspections and data collection. Also includes cost of printer dedicated for the production of paper maps for tram users.
Travel	To tram manufacturer training facility for HCT Director and 3 operation supervisors, and possible other meetings.
Travel Subsistence	Travel subsistence for tram operation and maintenance training at tram manufacturer's site as well as 2 site visits per month by HCT Director.
Marketing	Outsourced production of other marketing materials, tram user education maps located on ferries, and possible website changes.



12:38 PM  
02/20/17  
Accrual Basis

Hyde County Transit  
Profit & Loss  
July 2015 through June 2016

	Jul '15 - Jun 16
Income	
710 · NCPTD-CAPITAL REIMBURSEMENT	
713 · OFFICE EQUIPMENT	378.00
714 · CAPITAL VEHICLE PURCHASES	68,291.00
Total 710 · NCPTD-CAPITAL REIMBURSEMENT	68,669.00
715 · NCPTD-ADMINISTRATIVE REIM.	84,789.00
723 · NCPTD ROAP	
724 · RURAL GENERAL PUBLIC	
725 · NCPTD-RGP PROGRAM	31,987.12
726 · RGP-FARES- LOCAL MATCH	4,362.40
Total 724 · RURAL GENERAL PUBLIC	36,349.52
735 · HCT EDTAP ALLOCATION	
735A · HCT EDTAP FARES	2,739.55
735 · HCT EDTAP ALLOCATION - Other	21,697.00
Total 735 · HCT EDTAP ALLOCATION	24,436.55
Total 723 · NCPTD ROAP	60,786.07
740 · NC DIVISION OF MOTOR FUELS	
755 · ALBEMARLE COMMISSION	3,873.51
758 · ENGELHARD MEDICAL CENTER	12,049.65
760 · HYDE FOCUS ON AGING	75.60
777 · JOB ACCESS-OPERATING	12,000.00
778 · JOB ACCESS PROGRAM MATCH	10,732.16
780 · HEALTH DEPARTMENT	10,732.88
780A · 5310 PROGRAM FARES	
780B · 5310 GRANT PROGRAM	1,090.90
780C · HD 1 PROGRAM FARES	30,326.85
780D · HD1 GRANT PROGRAM	134.20
Total 780 · HEALTH DEPARTMENT	1,262.50
785 · OCRACOE PROGRAM	32,814.45
791 · MARKETING INCOME	8,750.00
794 · DONATIONS	900.00
795 · PRIVATE PAY/MISCELLANEOUS	448.21
795G · PRIVATE PAY-GENERAL	
795JB · PASSENGER FARES-JARC	44.40
Total 795 · PRIVATE PAY/MISCELLANEOUS	1,174.10
798 · CAPITAL SURPLUS PROCEEDS	1,218.50
Total Income	3,701.00
	311,540.03

12:38 PM  
02/20/17  
Accrual Basis

Hyde County Transit  
Profit & Loss  
July 2015 through June 2016

	Jul '15 - Jun 16
Expense	
4521 · ADMINISTRATION EXPENSES	
120 · SALARIES AND WAGES	
121 · PERSONNEL SALARY-FULL TIME	58,082.98
126 · PERSONNEL SALARY - TEMP	387.50
Total 120 · SALARIES AND WAGES	58,470.48
180 · FRINGE BENEFITS	
181 · SOCIAL SECURITY CONTRIBUTION	4,427.21
183 · HOSPITALIZATION INSURANCE	11,566.00
185 · UNEMPLOYMENT COMPENSATION	366.76
186 · WORKER'S COMPENSATION	238.00
189 · OTHER	744.80
Total 180 · FRINGE BENEFITS	17,342.77
190 · PROFESSIONAL SERVICES	
191 · ACCOUNTING	675.00
192 · LEGAL	390.00
196 · DRUG TESTING CONTRACT	175.00
197 · ALCOHOL & DRUG TESTING	1,270.00
Total 190 · PROFESSIONAL SERVICES	2,510.00
200 · SUPPLIES AND MATERIALS	
211 · JANITORIAL SUPPLIES	129.31
261 · OFFICE SUPPLIES & MATERIALS	698.55
291 · DATA PROCESSING SUPPLIES	1,146.12
Total 200 · SUPPLIES AND MATERIALS	1,973.98
300 · TRAVEL AND TRANSPORTATION	
311 · TRAVEL (MILEAGE)	1,460.54
312 · TRAVEL SUBSISTENCE	909.91
Total 300 · TRAVEL AND TRANSPORTATION	2,370.45
320 · COMMUNICATIONS	
321 · TELEPHONE SERVICE	4,270.90
325 · POSTAGE	1,400.63
Total 320 · COMMUNICATIONS	5,671.53
330 · UTILITIES	
331 · ELECTRICITY	3,045.89
332 · FUEL OIL (HEATING)	471.66
334 · WATER	383.89
Total 330 · UTILITIES	3,901.44
370 · ADVERTISING/PROMOTION	
371 · MARKETING (PAID ADVERTISEMENTS)	2,000.81



12:38 PM  
02/20/17  
Accrual Basis

Hyde County Transit  
Profit & Loss  
July 2015 through June 2016

	Jul '15 - Jun 16
373 · OTHER ADVERTISING/PROMOTION MED	720.00
Total 370 · ADVERTISING/PROMOTION	2,720.81
390 · OTHER SERVICES	
391 · LEGAL ADVERTISING	627.80
395 · EMPLOYEE EDUCATION EXPENSE	623.75
398 · SECURITY SERVICES	430.00
399A · LAWN CARE SERVICES	600.00
Total 390 · OTHER SERVICES	2,281.55
450 · INSURANCE AND BONDING	
451 · PROPERTY AND GENERAL LIABILITY	2,710.00
454 · PROFESSIONAL LIABILITIES	848.00
455 · INSURANCE-SPECIAL LIABILITIES	968.00
457 · FINANCE CHARGES	681.25
Total 450 · INSURANCE AND BONDING	5,207.25
490 · OTHER FIXED CHARGES	
491 · DUES AND SUBSCRIPTIONS	0.00
Total 490 · OTHER FIXED CHARGES	0.00
495 · MISCELLANEOUS	298.87
Total 4521 · ADMINISTRATION EXPENSES	102,749.13
4523 · CAPITAL EXPENSES	
522 · PRINTER EQUIPMENT	181.45
523 · SOFTWARE	82.06
545 · VAN CONVERSION REPLACEMENT	46,956.00
552 · SHOP EQUIPMENT	338.49
571 · MINI-VAN REPLACEMENT	28,335.25
591 · LOGOS/LETTERING	895.62
592 · FACILITY MAINTENANCE	1,009.08
Total 4523 · CAPITAL EXPENSES	77,797.95
4526 · BAD DEBT EXPENSE	0.40
6100 · OPERATIONS EXPENSE	
610 · SALARIES & WAGES	
611 · VAN DRIVERS	53,465.71
Total 610 · SALARIES & WAGES	53,465.71
620 · OPERATIONAL FRINGE BENEFITS	
621 · SOCIAL SECURITY CONTRIBUTION	4,086.93

12:38 PM  
02/20/17  
Accrual Basis

Hyde County Transit  
Profit & Loss  
July 2015 through June 2016

	Jul '15 - Jun 16
623 · EMPLOYMENT/HIRING FEES	
623G · EMPLOYMENT REVIEW SERVICE-OTH...	641.00
624 · EMPLOYEE PHYSICALS	495.00
Total 623 · EMPLOYMENT/HIRING FEES	1,136.00
625 · UNEMPLOYMENT COMPENSATION	489.67
626 · WORKMANS COMPENSATION	5,076.50
628 · EMPLOYEE/VOLUNTEER INCENTIVES	125.00
Total 620 · OPERATIONAL FRINGE BENEFITS	10,914.10
630 · OPERATIONS TRAVEL & TRANSPORTAT	
633 · EMPLOYEE TRAVEL	98.83
635 · TRAVEL SUBSISTENCE	4,439.51
Total 630 · OPERATIONS TRAVEL & TRANSPORTAT	4,538.34
640 · VEHICLE EXPENSES	
641 · VAN INSURANCE	
452C · VEHICLE INSURANCE-CTP	13,450.00
Total 641 · VAN INSURANCE	13,450.00
643 · VAN GAS	24,338.03
645 · VAN MAINTENANCE	12,940.68
647 · TAGS,TAX & LICENSE FEES	2,157.09
648 · VAN EQUIPMENT & SUPPLIES	331.16
Total 640 · VEHICLE EXPENSES	53,216.96
650 · CELLULAR PHONE EXPENSE	1,982.54
670 · MISCELLANEOUS	218.51
Total 6100 · OPERATIONS EXPENSE	124,336.16
Total Expense	304,883.64
Net Income	6,656.39



1:34 PM  
03/23/17  
Accrual Basis

**Hyde County Transit**  
**Balance Sheet**  
As of January 31, 2017

	Jan 31, 17
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
901 - CASH IN BANK	59,831.47
Total Checking/Savings	59,831.47
Accounts Receivable	
1200 - ACCOUNTS RECEIVABLE	10,877.38
Total Accounts Receivable	10,877.38
Total Current Assets	70,708.85
<b>TOTAL ASSETS</b>	<b>70,708.85</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2100 - PAYROLL LIABILITIES	1,442.17
2519 - RGP FUND	1,952.71
Total Other Current Liabilities	3,394.88
Total Current Liabilities	3,394.88
Total Liabilities	3,394.88
Equity	
3000 - OPENING BAL. EQUITY	15,222.91
3900 - RETAINED EARNINGS	61,515.70
Net Income	-9,424.64
Total Equity	67,313.97
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>70,708.85</b>

3:31 PM  
03/23/17  
Accrual Basis

Hyde County Transit  
Profit & Loss Budget Overview  
July 2017 through June 2018

	Jul '17 - Jun 18
Income	
715 - NCPTD-ADMINISTRATIVE REIM.	82,885.00
723 - NCPTD ROAP	
724 - RURAL GENERAL PUBLIC	
725 - NCPTD-RGP PROGRAM	31,460.00
726 - RGP-FARES- LOCAL MATCH	4,002.00
Total 724 - RURAL GENERAL PUBLIC	35,462.00
735 - HCT EDTAP ALLOCATION	
735A - HCT EDTAP FARES	2,500.00
735 - HCT EDTAP ALLOCATION - Other	21,697.00
Total 735 - HCT EDTAP ALLOCATION	24,197.00
Total 723 - NCPTD ROAP	59,659.00
740 - NC DIVISION OF MOTOR FUELS	4,500.00
755 - ALBEMARLE COMMISSION	11,732.00
760 - HYDE FOCUS ON AGING	12,000.00
777 - JOB ACCESS-OPERATING	11,000.00
778 - JOB ACCESS PROGRAM MATCH	11,000.00
780 - HEALTH DEPARTMENT	
780A - 5310 PROGRAM FARES	1,200.00
780B - 5310 GRANT PROGRAM	40,000.00
780C - HD 1 PROGRAM FARES	150.00
780D - HD1 GRANT PROGRAM	2,000.00
Total 780 - HEALTH DEPARTMENT	43,350.00
785 - OCRACOCKE PROGRAM	8,750.00
794 - DONATIONS	250.00
795 - PRIVATE PAY/MISCELLANEOUS	
795JB - PASSENGER FARES-JARC	1,900.00
Total 795 - PRIVATE PAY/MISCELLANEOUS	1,900.00
Total Income	247,026.00
Expense	
4521 - ADMINISTRATION EXPENSES	
120 - SALARIES AND WAGES	
121 - PERSONNEL SALARY-FULL TIME	63,128.00
Total 120 - SALARIES AND WAGES	63,128.00



3:31 PM  
03/23/17  
Accrual Basis

Hyde County Transit  
Profit & Loss Budget Overview  
July 2017 through June 2018

	Jul '17 - Jun 18
180 · FRINGE BENEFITS	
181 · SOCIAL SECURITY CONTRIBUTION	4,830.00
183 · HOSPITALIZATION INSURANCE	16,325.00
185 · UNEMPLOYMENT COMPENSATION	200.00
186 · WORKER'S COMPENSATION	400.00
189 · OTHER	840.00
Total 180 · FRINGE BENEFITS	22,595.00
190 · PROFESSIONAL SERVICES	
191 · ACCOUNTING	675.00
192 · LEGAL	400.00
196 · DRUG TESTING CONTRACT	150.00
197 · ALCOHOL & DRUG TESTING	600.00
Total 190 · PROFESSIONAL SERVICES	1,825.00
200 · SUPPLIES AND MATERIALS	
211 · JANITORIAL SUPPLIES	100.00
261 · OFFICE SUPPLIES & MATERIALS	800.00
291 · DATA PROCESSING SUPPLIES	700.00
Total 200 · SUPPLIES AND MATERIALS	1,600.00
300 · TRAVEL AND TRANSPORTATION	
311 · TRAVEL (MILEAGE)	2,500.00
312 · TRAVEL SUBSISTENCE	1,500.00
Total 300 · TRAVEL AND TRANSPORTATION	4,000.00
320 · COMMUNICATIONS	
321 · TELEPHONE SERVICE	4,000.00
325 · POSTAGE	1,600.00
Total 320 · COMMUNICATIONS	5,600.00
330 · UTILITIES	
331 · ELECTRICITY	3,000.00
332 · FUEL OIL (HEATING)	250.00
334 · WATER	386.00
Total 330 · UTILITIES	3,636.00
370 · ADVERTISING/PROMOTION	
371 · MARKETING (PAID ADVERTISEMENTS)	1,700.00
372 · PROMOTIONAL ITEMS	100.00
373 · OTHER ADVERTISING/PROMOTION MED	720.00
Total 370 · ADVERTISING/PROMOTION	2,520.00
390 · OTHER SERVICES	
391 · LEGAL ADVERTISING	400.00
392 · LAWN MAINTENANCE	700.00
395 · EMPLOYEE EDUCATION EXPENSE	600.00

3:31 PM  
03/23/17  
Accrual Basis

**Hyde County Transit**  
**Profit & Loss Budget Overview**  
July 2017 through June 2018

	Jul '17 - Jun 18
398 · SECURITY SERVICES	330.00
Total 390 · OTHER SERVICES	2,030.00
450 · INSURANCE AND BONDING	
451 · PROPERTY AND GENERAL LIABILITY	3,185.00
454 · PROFESSIONAL LIABILITIES	1,100.00
455 · INSURANCE-SPECIAL LIABILITIES	1,000.00
457 · FINANCE CHARGES	600.00
Total 450 · INSURANCE AND BONDING	5,885.00
495 · MISCELLANEOUS	500.00
Total 4521 · ADMINISTRATION EXPENSES	113,319.00
4523 · CAPITAL EXPENSES	
592 · FACILITY MAINTENANCE	1,500.00
Total 4523 · CAPITAL EXPENSES	1,500.00
6100 · OPERATIONS EXPENSE	
610 · SALARIES & WAGES	
611 · VAN DRIVERS	58,000.00
Total 610 · SALARIES & WAGES	58,000.00
620 · OPERATIONAL FRINGE BENEFITS	
621 · SOCIAL SECURITY CONTRIBUTION	4,437.00
623 · EMPLOYMENT/HIRING FEES	
624 · EMPLOYEE PHYSICALS	300.00
623 · EMPLOYMENT/HIRING FEES - Other	400.00
Total 623 · EMPLOYMENT/HIRING FEES	700.00
625 · UNEMPLOYMENT COMPENSATION	420.00
626 · WORKMANS COMPENSATION	9,500.00
628 · EMPLOYEE/VOLUNTEER INCENTIVES	200.00
Total 620 · OPERATIONAL FRINGE BENEFITS	15,257.00
630 · OPERATIONS TRAVEL & TRANSPORTAT	
633 · EMPLOYEE TRAVEL	100.00
635 · TRAVEL SUBSISTENCE	300.00
Total 630 · OPERATIONS TRAVEL & TRANSPORTAT	400.00
640 · VEHICLE EXPENSES	
641 · VAN INSURANCE	14,000.00
643 · VAN GAS	27,000.00
645 · VAN MAINTENANCE	15,000.00
647 · TAGS,TAX & LICENSE FEES	50.00
648 · VAN EQUIPMENT & SUPPLIES	200.00
Total 640 · VEHICLE EXPENSES	56,250.00



3:31 PM  
03/23/17  
Accrual Basis

**Hyde County Transit**  
**Profit & Loss Budget Overview**  
July 2017 through June 2018

	Jul '17 - Jun 18
650 - CELLULAR PHONE EXPENSE	2,000.00
670 - MISCELLANEOUS	300.00
Total 6100 - OPERATIONS EXPENSE	132,207.00
Total Expense	247,026.00
Net Income	0.00

# Proposed Tram Stops, Vehicles & Infrastructure Improvements

Please note that the tram route is flexible and if at any time a problem or opportunity presents itself the route can be modified.

# Stop 1 – Community Square





# Stop 2 – Ocracoke Trading Co.





# Stop 3 – Corner of Lighthouse and Irvin Garrish





# Stop 4 – Between Variety Store and Gas Station





# Stop 5 – Hyde County Sheriff's Office





# Stop 6 – Lunch Box





# Stop 7 – Graceful Bakery





# Stop 8 – Intersection of Back Road and British Cemetery

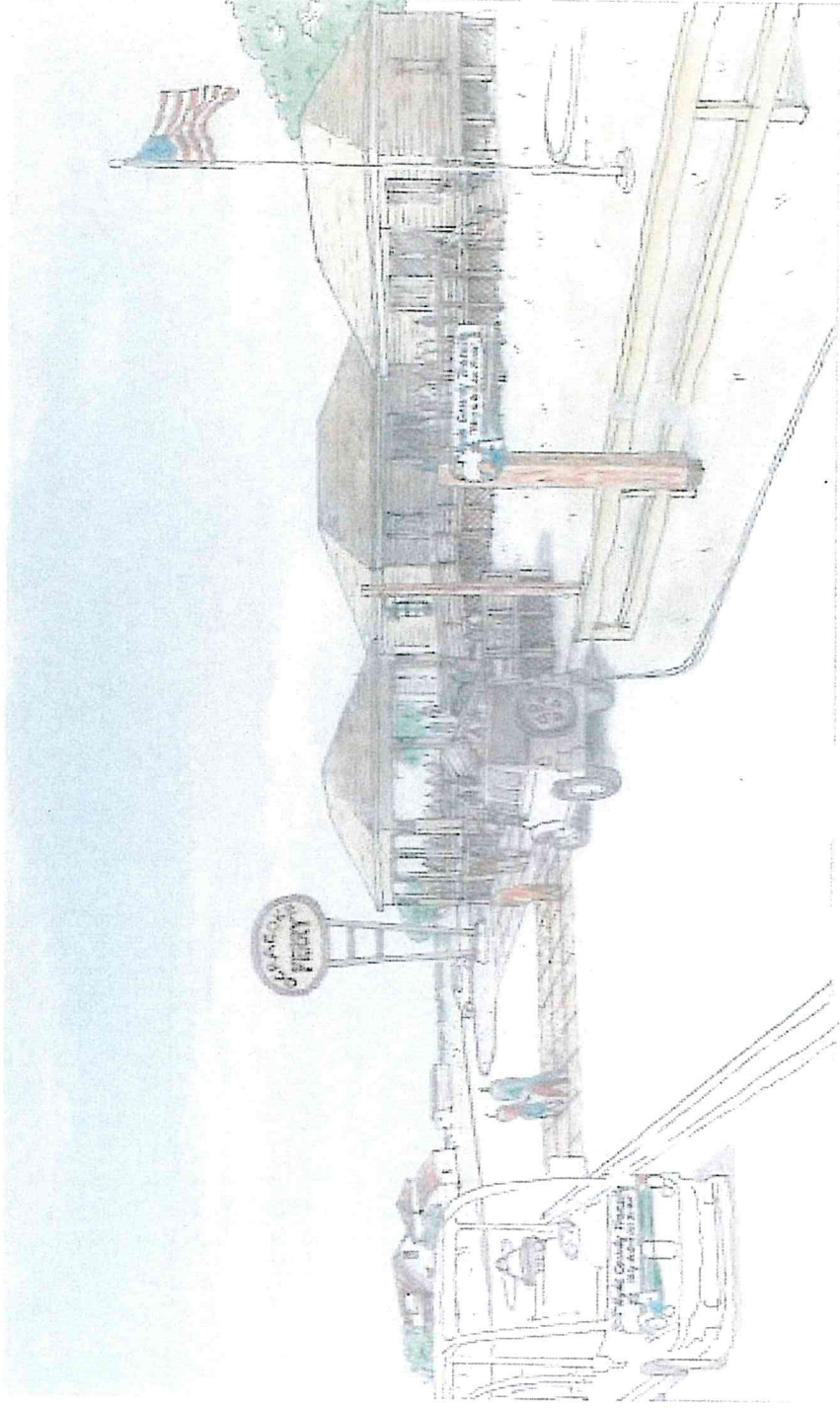




# Proposed Vehicle

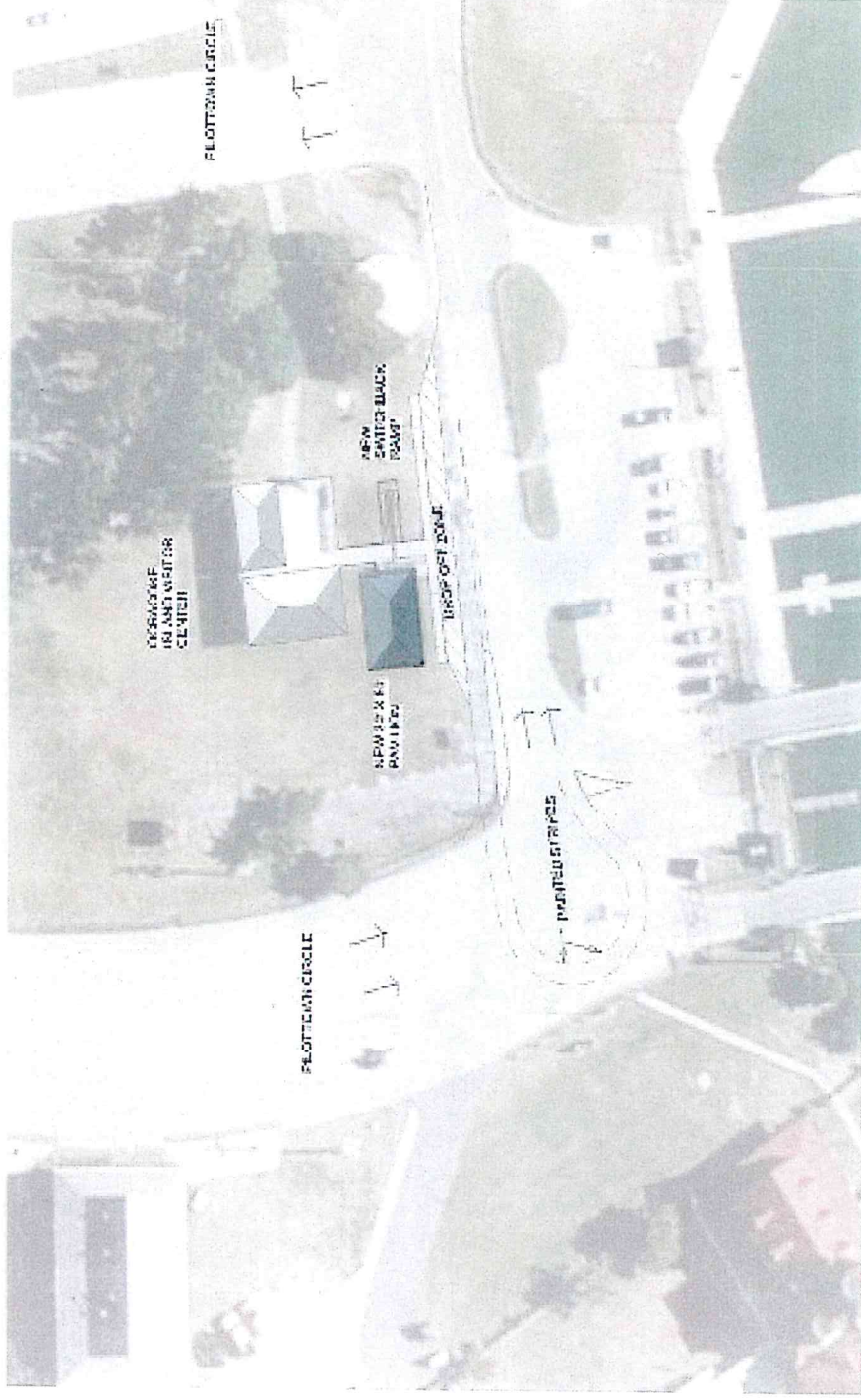


# Infrastructure Improvements to Terminal





# Infrastructure Improvements to Terminal



**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** April 3, 2017  
**Presenter:** Clint Berry  
**Attachment:** Yes

**ITEM TITLE:** Mowing Contract

**SUMMARY:** Three year Contract has expired and I rebid everything the same as we have done for the past six years.

**RECOMMEND:** AWARD THE MOWING CONTRACT TO THE LOWEST BIDDER

---

**Motion Made By:** ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

**Motion Seconded By:** ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

**Vote:** ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

## Hyde County Bid Tabulation for Mowing 3-23-17

Location	Current	Cox Mowing	John & Tammy Investment LLC	R W Bell & Son
Health Depatment Complex 1129 Main St. Swan Quarter	\$160.00	\$160.00	\$150.00	\$200.00
ABC Store 20121 US Hwy 264	\$15.00	\$15.00	\$25.00	\$30.00
Senior Center 160 Juniper Bay Rd.	\$30.00	\$25.00	\$35.00	\$40.00
EMS Station 162 Juniper Bay Rd.	\$20.00	\$20.00	\$30.00	\$40.00
Fairfield Adapt Center 69 Chruch St.	\$50.00	\$35.00	\$50.00	\$70.00
Ponzer Community Building US Hwy 264	\$50.00	\$45.00	\$70.00	\$70.00
Engelhard Airport US Hwy 264	\$80.00	\$75.00	\$55.00	\$150.00
Engelhard Water Tower Water Tower Rd.	\$25.00	\$25.00	\$20.00	\$30.00
Fairfield Water Tower Water Tower Rd.	\$30.00	\$20.00	\$20.00	\$25.00
Daniels Booster Pump Station North Lake Rd.	\$20.00	\$10.00	\$15.00	\$25.00
Scranton Booster Pump Station Hwy 264	\$25.00	\$15.00	\$15.00	\$25.00
New Holland Booster Pump Station Hwy 264	\$20.00	\$15.00	\$15.00	\$25.00
<b>Total</b>	<b>\$525.00</b>	<b>\$460.00</b>	<b>\$500.00</b>	<b>\$730.00</b>



Hyde County Government  
Mowing Contract

**Cox Mowing** hereinafter designated as **The Contractor** hereby enters into this agreement with the Hyde County Board of Commissioners, hereinafter designated **The Board** pursuant to the following terms and conditions.

**The contractor agrees to the following scope of work:**

- a. Contactor is to supply written schedule of work to Maintenance Director two weeks before starting work. Contractor shall call (252) 926-4196 Ext. 4468 or cell (252) 945-4196 and notify if unable to adhere to written schedule.
- b. Grass is to be mowed at a 1 ¾" to 2" cutting height. Grass is to be mowed to avoid grass clipping on sidewalks and/or driveways. If this cannot be done, grass clippings shall be cleared from said area(s).
- c. Contractor shall furnish his own commercial type mowing equipment and be responsible for maintenance of it. Blades must be kept sharp to give the best quality cut. Terrain varies from location to location and should be taken into consideration for equipment needed to prevent scalping.
- d. North Carolina Department of Agriculture Pesticide Ground Applicator License is required. No restricted chemicals will be used on county grounds. All off target damage will be the responsibility of the contractor. Use of any herbicide/pesticide must be approved by the Maintenance Director. The use of herbicide cannot be used on the ditch in front of the Health Department Complex due to erosion. Herbicide can be used elsewhere at all other locations.
- e. Contractor is to furnish all materials required in the performance of this contract.

**Period of Performance**

- a. The performance period of this contract will be from April 3, 2017 continuing for twelve months as stated previously. This contract will be renewed on an annual basis on the anniversary date not to exceed three (3) years, subject to the availability of funds.

**Invoicing and Payments**

- a. Payments will be made in monthly installments per year. Invoices should be submitted once cuts are completed for a month, indicating the county names, dates cut and monthly charge of contract price to Maintenance Director, Hyde County, PO Box 66, Swan Quarter, N.C. 27885. Approved invoices will be paid within thirty days of the invoice date.

**Other Terms and Conditions**

- a. Hyde County will have the option of canceling the contract, in the event of unacceptable work performance or late cuts.

- b. During the period of the contract the contractor shall maintain in force proper insurance including liability for property damage, personal injury and vehicle liability, A Certification of Insurance should be sent to Maintenance Director, Hyde County Utilities, PO Box 66, Swan Quarter, NC 27885 prior to commencement of any work. Minimum of \$250,000 general AGG, PRDCMP/OP AGG Personal and Advertising Injury, each occurrence \$50,000, and \$5,000 Medical Expense.
- c. The contractor shall maintain in force during the period of the contract, proper insurance for workman's compensation; if applicable. A copy of this insurance policy should be sent to the Maintenance Director, Hyde County, PO Box 66, Swan Quarter NC 27885 prior to commencement of any work.
- d. The contractor shall maintain a North Carolina Department of Agriculture Pesticide Ground Applicator License with sub classification (L and B), Certification of Insurance, and Commercial Liability. Documentation of this license should be sent to Maintenance Director, Hyde County, PO Box 66, Swan Quarter NC 27885 prior to commencement of any work.
- e. Prior approval is required by The Public Works Director with regard to any work not specified in the contract by the contractor.
- f. The contractor agrees to hold the board harmless in relation to this contract for any conflicting concurrent contractual obligations and for any personal liability related to performance, for any unemployment claim(s), for any retirement or other benefits, or for any federal/state income tax due.
- g. This contract contains the entire agreement between parties and may be amended only in writing and signed by both parties. If any portion of this contract is decreed illegal due to a conflict with state or federal law, the remainder of the contract will remain in full force and effect.

THE COUNTY

CONTRACTOR

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## **CERTIFICATE OF FINANCE OFFICER**

This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act.

---

Finance Officer

---

Date



**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** April 3, 2017  
**Presenter:** Luana C Gibbs, Interim Health Director  
**Attachment:** No

**ITEM TITLE:** Addition of Fee

**SUMMARY:** At the quarterly meeting held on March 21, 2017, the Hyde County Board of Health approved a new fee for ear irrigation. Local health departments must receive approval of both the Board of Health and Board of County Commissioners for new or revised fee schedules. This new fee is being added to the Fee Schedule for FY 2016-17 with approval from this Board.

Fee is \$30.

**RECOMMEND:** Approve.

---

Motion Made By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** April 3, 2017  
**Presenter:** Luana C Gibbs, Interim Health Director  
**Attachment:** Yes

**ITEM TITLE:** Environmental Health Fees

**SUMMARY:** The following Environmental Health Service Fee Schedules were reviewed and approved by the Hyde County Board of Health on 3/21/17. Request approval and adoption by the Hyde County Board of Commissioners.

- Food and Pool Services
- On Site Wastewater
- Public Management Entity
- Drinking Water Well Permits

All fees remained the same with the exception of:

On Site Wastewater –	Site re-visit increased from \$60 to \$75
Drinking Water Wells –	Total Coliform Analysis increased from \$40 to \$50
	Re-sample increased from \$40 to \$50
Food/Pool Services -	Pool Operating Permit increased from \$75 to \$125

**RECOMMEND:** Approve.

---

Motion Made By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

## Hyde County Health Department

P.O. Box 100  
1151 Main Street  
Swan Quarter, N.C. 27885

Phone (252) 926-4399  
Fax (252) 926-0021



*From the Lodge to the Lighthouse  
We're striving for a healthier Hyde*

*Luana C. Gibbs, RN  
Interim Health Director*

## HYDE COUNTY ENVIRONMENTAL HEALTH FEE SCHEDULE 2017

### Food/Pool Services

#### I. PLAN REVIEW

- |    |                                 |                 |
|----|---------------------------------|-----------------|
| a. | New Permit Application          | <b>\$200.00</b> |
| b. | Transitional Permit Application | <b>\$100.00</b> |

\*\* Plan review: Any new facility

#### II. TEMPORARY FOOD ESTABLISHMENTS **\$75.00**

#### III. POOL OPERATION PERMIT **\$125**

This Fee Schedule, effective April 4, 2017, was reviewed and approved by the Hyde County Board of Health on March 21, 2017.

*Randy Hignite*  
Chair, Hyde County Board of Health

3/21/17  
Date

\_\_\_\_\_  
Chair, Hyde County Board of Commissioners

\_\_\_\_\_  
Date





## Hyde County Health Department

P.O. Box 100  
1151 Main Street  
Swan Quarter, N.C. 27885

Phone (252) 926-4399  
Fax (252) 926-0021



*From the Lodge to the Lighthouse  
We're striving for a healthier Hyde*

*Luana C. Gibbs, RN  
Interim Health Director*

## HYDE COUNTY ENVIRONMENTAL HEALTH FEE SCHEDULE 2017

### On Site Wastewater

#### I. SITE EVALUATION **\$150.00**

#### II. PERMITTING

a.

System Type	Bedrooms	Design Gallon Per Day	Fee
Conventional	2 - 4	0 - 480	\$150.00
Alternative	2 - 4	0 - 480	\$300.00
Alternative	5	481 - 600	\$500.00
Alternative	6	601 - 720	\$600.00
Alternative	7	721 - 840	\$700.00
Alternative	8	841 - 960	\$800.00
Alternative	9 - 13	961 - 1560	\$1000.00
Alternative	14 - 17	1561 - 2040	\$1200.00
Alternative	18 - 25	2041 - 3000	\$1400.00
Alternative	>25	>3000	\$1500.00

Alternative System = Types IV, V, VI

b. Engineered Systems

**30% of cumulative fees for improvement permit, authorization to construct, & operations permit**

#### III. REPAIRS

a. Site Visit/permit for conventional systems

**\$75.00**

b. Permit for Alternative Systems

**\$150.00**

#### IV. EXISTING SYSTEM INSPECTION

a. Mobile home relocation

**\$60.00**

b. Expansions -

**See Permitting**

<b>V.</b>	<b>PERMIT REWRITING</b>	<b>\$35.00</b>
<b>VI.</b>	<b>SITE REVISIT</b>	<b>\$75.00</b>
<b>VII.</b>	<b>WATER SAMPLE</b>	
a.	Coliform Analysis	<b>\$50.00</b>
b.	Chemical, Herbicide, Petroleum	<b>\$110.00</b>
c.	Inorganic	<b>\$100.00</b>
d.	Re-sample	<b>\$50.00</b>

This Fee Schedule, effective April 4, 2017, was reviewed and approved by the Hyde County Board of Health on March 21, 1017.

*Randy Hignite*  
Chair, Hyde County Board of Health

3/21/17  
Date

\_\_\_\_\_  
Chair, Hyde County Board of Commissioners

\_\_\_\_\_  
Date



## Hyde County Health Department

P.O. Box 100  
1151 Main Street  
Swan Quarter, N.C. 27885

Phone (252) 926-4399  
Fax (252) 926-0021



*From the Lodge to the Lighthouse  
We're striving for a healthier Hyde*

*Luana C. Gibbs, RN  
Interim Health Director*

## HYDE COUNTY ENVIRONMENTAL HEALTH FEE SCHEDULE 2017

### Public Management Entity

Systems	Fee
<b>Type IV</b>	
Entrance Fee	\$100.00
Annual Fee	\$35.00
Contract with Operator	\$216.00
<b>Type V, Va, Vb, Vc, Vd</b>	
Entrance Fee	\$200.00
Annual Fee	\$100.00
<b>Contract with Operator</b>	
<b>Type Va</b>	
0-1500 gpd	\$288.00
1501 – 2999 gpd	\$504.00
3000 – 10,000 gpd	\$720.00
>10,000 gpd	\$1440.00
<b>Type Vb</b>	
3000 – 10,000 gpd	\$720.00
>10,000 gpd	\$1440.00
<b>Type Vc</b>	\$504.00
<b>Type Vd</b>	\$720.00
<b>Drainage System Annual Inspection</b>	
Annual Fee	\$100.00

This Fee Schedule, effective April 4, 2017, was reviewed and approved by the Hyde County Board of Health on March 21, 2017.

Randy Hignite  
Chair, Hyde County Board of Health

3/21/17  
Date

\_\_\_\_\_  
Chair, Hyde County Board of Commissioners

\_\_\_\_\_  
Date



## Hyde County Health Department

---

P.O. Box 100  
1151 Main Street  
Swan Quarter, N.C. 27885

Phone (252) 926-4399  
Fax (252) 926-0021



*From the Lodge to the Lighthouse  
We're striving for a healthier Hyde*

*Luana C. Gibbs, RN  
Interim Health Director*

## HYDE COUNTY ENVIRONMENTAL HEALTH FEE SCHEDULE 2017

### Drinking Water Well Permits

#### PERMIT FEE (Drinking Water Wells Only)

##### **New Permit**

**\$500.00**

Includes a grouting inspection, wellhead inspection, and one compliance sample (up to 2 additional bacteriological samples when necessary). Additional water sampling will be an extra charge as listed below.

##### **Repair Permit**

**\$120.00**

Includes a site visit for completion of repair and one compliance sample. Additional water sampling will be an extra charge as listed below. Also includes a new location of a well which is non repairable on the same property for the same facility.

##### **Site Re-visit**

**\$60.00**

Charged to contractor on any unnecessary return trips on inspections.

#### WATER ANALYSIS FEES

##### **Well Compliance Sample**

**\$100.00**

Includes testing for arsenic, barium, cadmium, chromium, copper, fluoride, Lead, Iron, magnesium, manganese, mercury, nitrates, nitrites, selenium, sodium, zinc, pH, and bacterial indicators. Due to the time sensitive bacteriological testing, must be tested by the laboratory within 30 hours of collection.

##### **Bacteriological Water Sample**

**\$50.00**

Includes testing for fecal and/or total coliform bacteria. Due to the time sensitivity of testing, must be tested by the laboratory within 30 hours of



collection.

This Fee Schedule, effective April 4, 2017, was reviewed and approved by the Hyde County Board of Health on March 21, 2017.

Randy Hejriete  
Chair, Hyde County Board of Health

3/21/17  
Date

\_\_\_\_\_  
Chair, Hyde County Board of Commissioners

\_\_\_\_\_  
Date

**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** April 3, 2017  
**Presenter:** County Manager Bill Rich  
**Attachment:** No

**ITEM TITLE:** UPDATE ON HYDE AWAY SHORES

**SUMMARY:** Manager Rich will update the Commissioners on the status of Hyde Away Shores and the bond that Hyde County currently holds on same.

**RECOMMEND:** DISCUSSION

---

**Motion Made By:** ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

**Motion Seconded By:** ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

**Vote:** ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl